APPLICATION FOR FUNDS FOR LABOUR STUDIES CONFERENCE
FEBRUARY 15, 2019
VANCOUVER TECHNICAL SECONDARY SCHOOL
9AM-3PM

Please note: Some funds have been allocated by donors to be prioritized according to school district of origin. Applications will be considered on a first-come-first-served basis, with priority to Social Studies teachers, members of the BCTF, and BCSSTA members. Travel expenses up to a maximum of $350 per teacher will be awarded with appropriate receipts.

Name: ________________________________________________

School District: __________________________________________

Do you teach Social Studies courses? __________

Are you a BCTF member? __________

Are you a BCSSTA member? __________

TTOC Coverage
Do you need TTOC Coverage? X the one that applies to you

Yes, full day __________
Yes, but AM only __________
Yes, but PM only __________
No __________

Expenses
Note: Expenses are reimbursed to a maximum of $350 as follows:
Kilometers of car travel: $0.54 per kilometer. No receipt required, just origin of travel on expense form
Breakfast $14 (no receipt required – flat rate)
Lunch $16 (no receipt required – flat rate)
Dinner $26 (no receipt required – flat rate)
Hotel $140 maximum (receipt required)
Flight, up to $350 total (receipt required)

Next Steps:
1. Send you completed fund application (this form) to: bcssta@gmail.com. You will be informed of approval of your application and sent an expense form and instructions
2. After the Conference, email bcssta@gmail.com with completed expense form and required receipts
3. Receive cheque in mail approximately 4 weeks after expense submission